

# Kulachi Hansraj Model School

Ashok Vihar, Delhi-52

## CIRCULAR

24.08.2017

Dear Parent,  
Greetings !

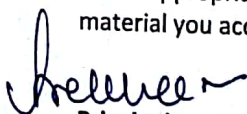
Kulachi Hansraj Model School is committed to provide the best IT environment to students for enhancing 21st century skills. In this age of digital citizenship, we believe in enhancing the use of IT in its right way keeping in view the security and its ethical use in the school environment and otherwise. The use of internet and IT environment is the need of the hour for enhancing 21st century skills. Internet access will be provided to students for project based learning and its use as per the curriculum needs. We have framed an IT Policy of our school. The copy of it is printed in the almanac as well. To remind you with rules and regulations of using information technology in a wise way, we are sharing some points to be taken care by parents at home.

1. Students are expected to use the resources in a manner consistent with the school IT policy and will be held responsible for its misuse in any manner in school as well as at home.
2. Additionally, parents should discuss with their children their own expectations for their child's Internet use.
3. Home use of the Internet by students must be supervised and parents should be completely responsible for the student's use of the Internet resources at home.
4. A daily time limit and an awareness of information retrieved from the Internet for home use is highly recommended.
5. Becoming a responsible digital netizen is one's own responsibility. Computer and Internet use is a Privilege, NOT A RIGHT. Student use of the school computers, networks, and Internet services is a privilege, and not a right. Unacceptable use/activity may result in suspension or cancellation of privileges as well as additional disciplinary and/or legal action.
6. Students are responsible for his/ her actions and activities involving computers/Laptops/IT devices, networks and Internet services and for his/her computer files, passwords, and accounts.
7. Posting information related to school, photographs clicked in the school should be as per the school IT policy.

**Students are regularly informed for the right use of social media and online activities.**

- Talk with your parents before posting pictures of yours online.
- Watch what you're sharing on social media. Criminals can gain access to a shocking amount of information.
- Check with your parents before downloading anything that could possibly hurt your computer and your privacy.
- Don't give out your password to anyone (even your best friends) other than your parents.
- When creating your nickname, do not include personal information like your last name or date of birth.
- Never get together with someone you "met" online without first checking with your parents.
- Don't respond to any message that makes you feel uncomfortable. Tell your parents right away.
- Do not buy anything online without talking to your parents first. The details of credit card can be misused.
- Don't share your address, telephone number or parents' work address online without parent's consent

Based upon the acceptable use guidelines as outlined in this document, the school will deem what is appropriate and inappropriate use of the system. In addition, the school has the right to place reasonable restrictions on the material you access or post through the system.

  
Principal